

## Harper College Massage Therapy Program Admissions Checklist

### To be eligible to sign up for the required Program Orientation, students should:

- Submit a Harper College Application** – Complete the Harper College Credit-Course Application [online](#)
  - [Email](#) Program Coordinator for application fee waiver code and tips for navigating college’s application
- Submit a Massage Therapy Program Application** – Complete the Massage Therapy Program Application [online](#)
- Submit a Photo ID** – [Email](#) program coordinator a picture of your government-issued photo ID
  - Needs to include your photo and date of birth – Examples: driver’s license, state ID, green card, military ID, passport/passport card, IL FOID card, etc.
- Conditional Program Acceptance** – Coordinator will notify the student of being conditionally accepted and how to sign up for the required Massage Therapy Program Orientation
- Attend Program Orientation**

### To be eligible to register for the first semester of courses in the program:

Applicants should complete the required Massage Therapy Program Orientation to be admitted to the Harper College Massage Therapy Program and should complete the final program admissions steps.

- Criminal Background Check Through Harper College Police Department**
  - Pay the \$20 background check fee [online](#)
  - [Obtain your Harper College Student ID card](#)
  - Come to the Harper College Police department in building B, near parking lot 14.
    - Bring Harper Student ID card and state-issued photo ID with the receipt for your background check fee.
    - Clearance results will be forwarded to the Program Coordinator who will notify the student.
- Official High School (HS) or College Transcript/Diploma** - ([Parchment](#) online service is often the fastest way.)
  - For HS completed in US, contact the high school and request official transcript be sent to Harper.
  - If a student completed 60 or more semester credit hours at accredited colleges/universities, transcript(s) showing those credits can be used in place of the HS transcript. Call that school(s) and request official transcript be sent to Harper.
  - If 60+ semester credit hours were completed at Harper, no further action is necessary for this step.
  - A picture of a US-based high school or college diploma also completes this requirement.
  - If obtaining a US-based high school transcript is an overly difficult hurdle, students can contact the Program Coordinator for an alternative method of meeting this requirement
    - Examples: High school completed via home-schooling, GED program, high school that has since closed, etc. [Email](#) the Program Coordinator to discuss an alternative.
  - If a student’s high school or college was completed outside of the US, instead of a transcript, the student should [take](#) the English as a Second Language (ESL) Test and place into Level 4 or higher to enter the program. There is no fee to take the academic ESL placement test and is done in person.
- Harper College Grade Point Average Requirement**
  - Students that have never attended courses for credit at Harper, can skip this step
  - Currently/previiously enrolled Harper students should have a minimum 2.0 GPA
    - If Harper GPA is below 2.0, students can [Email](#) the Program Coordinator to request exemption (requires an in-person meeting to set up GPA Action Plan to maximize chances for success in the program)
- Full Program Acceptance** – Coordinator will notify student by email of Full Program Acceptance

Questions? Contact Program Coordinator Jeremy Miller at [jmiller4@harpercollege.edu](mailto:jmiller4@harpercollege.edu) or 847-925-6076